

# **ANNUAL REPORT**

OF

Name: NORTH PARK SANITARY DISTRICT

Principal Office: 333 4-1/2 MILE ROAD

RACINE, WI 53402

For the Year Ended: DECEMBER 31, 2001

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

Version: 4.04i

# **SIGNATURE PAGE**

I MICHAEL P KROES		of
(Person responsible for accou	unts)	
NORTH PARK SANITARY DISTRICT		, certify that I
(Utility Name)		
am the person responsible for accounts; that I have examined the knowledge, information and belief, it is a correct statement of the period covered by the report in respect to each and every many the statement of the period covered by the report in respect to each and every many the statement of the period covered by the report in respect to each and every many the statement of the statement of the period covered by the report in respect to each and every many the statement of the statement of the period covered by the report in respect to each and every many the statement of the period covered by the report in respect to each and every many the statement of the period covered by the report in respect to each and every many the statement of the period covered by the report in respect to each and every many the statement of the statement of the period covered by the report in respect to each and every many the statement of the s	ne business and affairs o	
	03/13/2002	
(Signature of person responsible for accounts)	(Date)	
DDEOLDENT		
PRESIDENT (Title)	_	
(11116)		

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#### **IDENTIFICATION AND OWNERSHIP**

Exact Utility Name: NORTH PARK SANITARY DISTRICT

Utility Address: 333 4-1/2 MILE ROAD RACINE, WI 53402

When was utility organized? 1/1/1953

Report any change in name:

Effective Date: Utility Web Site:

#### Utility employee in charge of correspondence concerning this report:

Name: DOUGLAS T KROES

Title: MANAGER

Office Address:

333 4-1/2 MILE ROAD RACINE, WI 53402

**Telephone:** (414) 681 - 3900 **Fax Number:** (414) 681 - 3903

E-mail Address:

#### Individual or firm, if other than utility employee, preparing this report:

Name: JULIE A CRAIG Title: PARTNER

Office Address: GORDON J MAIER & COMPANY, LLP

845 WISCONSIN AVE RACINE, WI 53401

Telephone: (262) 634 - 7108 Fax Number: (262) 634 - 5069 E-mail Address: julie@gjmllp.com

#### President, chairman, or head of utility commission/board or committee:

Name: MICHAEL P KROES

Title: PRESIDENT

Office Address:

5606 NORTH MEADOWS DRIVE

RACINE, WI 53402

Telephone: (262) 639 - 2877

Fax Number: E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? YES

#### **IDENTIFICATION AND OWNERSHIP**

Individual or firm, if other than utility employee, auditing utility records:

Name: JULIE A CRAIG
Title: PARTNER

Office Address: GORDON J MAIER & COMPANY, LLP

845 WISCONSIN AVE RACINE, WI 53401

**Telephone:** (262) 634 - 7108 **Fax Number:** (262) 634 - 5069

E-mail Address:

Date of most recent audit report: 2/8/2002

Period covered by most recent audit: DECEMBER 31.2001

#### Names and titles of utility management including manager or superintendent:

Name: MR DOUGLAS T KROES

Title: MANAGER

Office Address:

333 4 1/2 MILE ROAD RACINE, WI 53402

**Telephone:** (414) 681 - 3900 **Fax Number:** (414) 681 - 3903

E-mail Address:

Name of utility commission/committee: NORTH PARK SANITARY DISTRICT

#### Names of members of utility commission/committee:

MR HARRY H CROSS, TREASURER MR MICHAEL P KROES, PRESIDENT

MS JUDY TOMACHEK, VICE PRESIDENT/SECRETARY

Is sewer service rendered by the utility? YES

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes?NO

**Date of Ordinance:** 

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?

Provide the following information regarding the provider(s) of contract services:

# **IDENTIFICATION AND OWNERSHIP**

Firm Name:		
Contact Person:		
Title:		
Telephone:		
Fax Number:		
E-mail Address:		
Contract/Agreem	ent beginning-ending dates:	

Provide a brief description of the nature of Contract Operations being provided:

# **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	1,090,626	1,023,372	1
Operating Expenses:			
Operation and Maintenance Expense (401-402)	807,569	745,108	2
Depreciation Expense (403)	134,066	127,764	_ 3
Amortization Expense (404-407)	0	0	4
Taxes (408)	13,489	7,771	_ 5
Total Operating Expenses	955,124	880,643	
Net Operating Income	135,502	142,729	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income OTHER INCOME	135,502	142,729	_
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Income from Nonutility Operations (417)	(73,922)	105,395	8
Nonoperating Rental Income (418)	0	0	- <b>9</b>
Interest and Dividend Income (419)	191,848	269,324	10
Miscellaneous Nonoperating Income (421)	0	0	11
Total Other Income Total Income	117,926 253,428	374,719 517,448	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	_ 12
Other Income Deductions (426)	5,367	5,267	13
Total Miscellaneous Income Deductions	5,367	5,267	
Income Before Interest Charges	248,061	512,181	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	164,360	150,882	_ 14
Amortization of Debt Discount and Expense (428)	8,231	4,938	15
Amortization of Premium on DebtCr. (429)			_ 16
Interest on Debt to Municipality (430)	0	0	17
Other Interest Expense (431)	0	0	_ 18
Interest Charged to ConstructionCr. (432)	470 504	455.000	19
Total Interest Charges	172,591	155,820	
Net Income EARNED SURPLUS	75,470	356,361	
Unappropriated Earned Surplus (Beginning of Year) (216)	2,587,197	2,230,836	20
Balance Transferred from Income (433)	75,470	356,361	_ 20 _ 21
Miscellaneous Credits to Surplus (434)	0	0	22
Miscellaneous Debits to Surplus-Debit (435)	0	0	_ 22 _ 23
Appropriations of Surplus-Debit (436)	0	0	24
Appropriations of Income to Municipal FundsDebit (439)	0	0	_ <del></del> _ 25
Total Unappropriated Earned Surplus End of Year (216)	2,662,667	2,587,197	

#### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Income from Nonutility Operations, Account 417.

Description of Item (a)	Amount (b)	
Revenues from Utility Plant Leased to Others (412):		
NONE		1
Total (Acct. 412):	0	_
Expenses of Utility Plant Leased to Others (413):		
NONE		_ 2
Total (Acct. 413):	0	_
Income from Nonutility Operations (417):		
NET SEWER INCOME	(73,922)	3
Total (Acct. 417):	(73,922)	_
Nonoperating Rental Income (418):		
NONE		_ 4
Total (Acct. 418):	0	_
Interest and Dividend Income (419):		
INTEREST INCOME FROM TEMPORARY INVESTMENTS	166,560	5
INTEREST INCOME FROM SPECIAL ASSESSMENTS	25,288	_ 6
Total (Acct. 419):	191,848	_
Miscellaneous Nonoperating Income (421):		
NONE		7
Total (Acct. 421):	0	_
Miscellaneous Amortization (425):		
NONE		_ 8
Total (Acct. 425):	0	_
Other Income Deductions (426):		
LOSS ON DISPOSAL OF FIXED ASSETS	5,367	9
Total (Acct. 426):	5,367	_
Miscellaneous Credits to Surplus (434):		
NONE		_ 10
Total (Acct. 434):	0	_
Miscellaneous Debits to Surplus (435):		
NONE		11
Total (Acct. 435)Debit:	0	_
Appropriations of Surplus (436):		
Detail appropriations to (from) account 215		_ 12
Total (Acct. 436)Debit:	0	_
Appropriations of Income to Municipal Funds (439):		
NONE		13
Total (Acct. 439)Debit:	0	_

# **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)		
Revenues (account 415)						0	1
Costs & Expenses of Merchandising, Jo	obbing and C	ontract Work	(416):				
Cost of merchandise sold						0	2
Payroll						0	3
Materials						0	4
Taxes						0	5
Other (list by major classes):							
,						0	6
Total costs and expenses	0	0	0	C	)	0	
Net income (or loss)	0	0	0	0	)	0	

#### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	1,090,626	0	0	0	1,090,626	1
Less: interdepartmental sales	511		0	0	511	2
Less: interdepartmental rents	0	0		0	0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0 [				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify:					0	6
Revenues subject to Wisconsin Remainder Assessment	1,090,115	0	0	0	1,090,115	-

#### **DISTRIBUTION OF TOTAL PAYROLL**

- 1. Amount originally charged to clearing accounts as shown in column (b) should be shown as finally distributed in column (c).
- 2. The amount for clearing accounts in column (c) is entered as a negative for account "Clearing Accounts" and the distributions to accounts on all other lines in column (c) will be positive with the total of column (c) being zero.
- 3. Provide additional information in the schedule footnotes when necessary.

Accounts Charged (a)	Direct Payroll Distribution (b)	Allocation of Amounts Charged Clearing Accts. (c)	Total (d)	
Water operating expenses	96,126		96,126	1
Electric operating expenses			0	2
Gas operating expenses			0	3
Heating operating expenses			0	4
Sewer operating expenses	101,362		101,362	5
Merchandising and jobbing			0	6
Other nonutility expenses			0	7
Water utility plant accounts			0	8
Electric utility plant accounts			0	9
Gas utility plant accounts			0	10
Heating utility plant accounts			0	11
Sewer utility plant accounts			0	12
Accum. prov. for depreciation of water plant			0	13
Accum. prov. for depreciation of electric plant			0	14
Accum. prov. for depreciation of gas plant			0	15
Accum. prov. for depreciation of heating plant			0	16
Accum. prov. for depreciation of sewer plant			0	17
Clearing accounts			0	18
All other accounts			0	19
Total Payroll	197,488	0	197,488	

# **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	9,218,082	8,668,848	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	1,157,131	1,034,276	2
Net Utility Plant	8,060,951	7,634,572	_
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	13,903,583	13,160,909	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	3,286,960	3,080,295	4
Net Nonutility Property	10,616,623	10,080,614	
Investment in Municipality (123)	0	0	5
Other Investments (124)	295,433	404,884	6
Special Funds (125)	177,911	831,655	7
Total Other Property and Investments	11,089,967	11,317,153	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	185,217	187,399	8
Temporary Cash Investments (132)	2,976,318	2,963,466	9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	265,744	269,139	11
Other Accounts Receivable (143)	385,385	402,002	12
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	13
Receivables from Municipality (145)	380,889	445,795	14
Materials and Supplies (150)	0	0	15
Prepayments (165)	9,426	8,509	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets	4,202,979	4,276,310	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	22,985	56,029	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	22,985	56,029	
Total Assets and Other Debits	23,376,882	23,284,064	=

# **BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	0	0	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	2,662,667	2,587,197	23
Total Proprietary Capital	2,662,667	2,587,197	
LONG-TERM DEBT			
Bonds (221)	2,214,154	2,700,000	24
Advances from Municipality (223)	0	0	25
Other Long-Term Debt (224)	0	0	26
Total Long-Term Debt	2,214,154	2,700,000	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	61,188	72,892	28
Payables to Municipality (233)	303,259	239,659	29
Customer Deposits (235)			30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	24,717	36,689	32
Other Current and Accrued Liabilities (238)			33
Total Current and Accrued Liabilities	389,164	349,240	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	_ 34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	172,155	222,155	_ 36
Total Deferred Credits	172,155	222,155	
OPERATING RESERVES			
Property Insurance Reserve (261)			37
Injuries and Damages Reserve (262)			_ 38
Pensions and Benefits Reserve (263)	63,163	61,015	
Miscellaneous Operating Reserves (265)			40
Total Operating Reserves	63,163	61,015	
CONTRIBUTIONS IN AID OF CONSTRUCTION	47.075.570	47.004.457	44
Contributions in Aid of Construction (271)	17,875,579	17,364,457	41
Total Liabilities and Other Credits	23,376,882	23,284,064	=

#### **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Water (b)	Sewer (c)	Gas (d)	Electric (e)
8,853,392	0	0	0 '
			4
364,690			-
			•
9,218,082	0	0	0
tization:			
1,157,131	0	0	0 10
1,157,131	0	0	0
8,060,951	0	0	0
	8,853,392  364,690  9,218,082  rtization: 1,157,131  1,157,131	8,853,392 0  364,690  9,218,082 0  rtization: 1,157,131 0  1,157,131 0	8,853,392 0 0  364,690  9,218,082 0 0  tization: 1,157,131 0 0  1,157,131 0 0

# ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)
Balance first of year	1,034,276				1,034,276
Credits During Year					
Accruals:					
Charged depreciation expense (403)	134,066				134,066
Depreciation expense on meters					
charged to sewer (see Note 3)					0
Accruals charged other					
accounts (specify):					
					0
Salvage					0
Other credits (specify):					
LOSS ON DISPOSAL	5,369				5,369
Total credits	139,435	0	0	0	139,435
Debits during year					
Book cost of plant retired	16,580				16,580
Cost of removal					0
Other debits (specify):					
					0
Total debits	16,580	0	0	0	16,580
Balance End of Year	1,157,131	0	0	0	1,157,131
Composite Depreciation Rate?	No				
If yes, what is the rate?					

# **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	13,085,624	760,120	72,960	13,772,784	1
Other (specify): CONSTRUCTION IN PROGRESS	75,285	598,346	542,832	130,799	2
Total Nonutility Property (121)	13,160,909	1,358,466	615,792	13,903,583	_
Less accum. prov. depr. & amort. (122)	3,080,295	258,380	51,715	3,286,960	3
Net Nonutility Property	10,080,614	1,100,086	564,077	10,616,623	=

# **ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)**

Particulars (a)	Amount (b)		_
Balance first of year	1	0	1
Additions:			
Provision for uncollectibles during year			2
Collection of accounts previously written off: Utility Customers			3
Collection of accounts previously written off: Others			4
Total Additions		0	
Deductions:			
Accounts written off during the year: Utility Customers			5
Accounts written off during the year: Others			6
Total accounts written off		0	
Balance end of year		0	

# **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	•

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility		0	2
Sewer utility		0	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies		0	6
Total Materials and Supplies	0	0	_

# UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

Written O			
Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)	
1,174	0	22,985	1
6,224	6224	0	2
0	0	0	3
	_	22,985	
	_		
			4
		0	
	Amount (b)  1,174 6,224	Amount or Credited (b) (c)  1,174 0 6,224 6224	Amount (b)         Account Charged or Credited (c)         Balance End of Year (d)           1,174         0         22,985           6,224         6224         0           0         0         0

# **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)
Balance first of year	0 1
Changes during year (explain):	
NONE	2
Balance end of year	0

# **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
'92 G O REFUNDING PROMISSORY NOTES	03/25/1992	10/01/2002	5.82%	0	1
'94 G O PROMISSORY NOTES	10/01/1994	10/01/2002	5.01%	120,000	2
'01 G O REFUNDING PROMISSORY NOTES	06/01/2001	10/01/2014	4.27%	2,094,154	3
	٦	ccount 221):	2,214,154		

#### **NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

		Final		Principal
	Date of	Maturity	Interest	Amount
Account and Description of Obligation	Issue	Date	Rate	<b>End of Year</b>
(a and b)	(c)	(d)	(e)	<b>(f)</b>

**NONE** 

# **TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)		
Balance first of year	0	1	
Accruals:			
Charged water department expense	13,489	2	
Charged electric department expense		3	
Charged sewer department expense	4,583	4	
Other (explain):		•	
NONE		5	
Total Accruals and other credits	18,072		
Taxes paid during year:		•	
County, state and local taxes		6	
Social Security taxes	17,003	7	
PSC Remainder Assessment	1,069	8	
Other (explain):		•	
NONE		9	
Total payments and other debits	18,072		
Balance end of year	0		

# **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	d Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrue Balance End of Year (e)	d
Bonds (221)					
'92 G O REFUNDING PROMISSORY NOTES	6,306	6,306	12,612	0	1
2001 G O REFUNDING PROMISSORY NOTES		123,036	99,864	23,172	2
94 G O PROMISSORY NOTES	30,383	35,018	63,856	1,545	3
Subtotal	36,689	164,360	176,332	24,717	
Advances from Municipality (223)					
NONE	0			0	4
Subtotal	0	0	0	0	
Other Long-Term Debt (224)					
NONE	0			0	5
Subtotal	0	0	0	0	
Notes Payable (231)					
NONE	0			0	6
Subtotal	0	0	0	0	
Total	36,689	164,360	176,332	24,717	

# **CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

	Elect	ric				
Water (b)	Distribution (c)	Other (d)	Sewer (e)	Gas (f)	Total (g)	
6,567,836	0	0	10,796,621	0	17,364,457	1
40,952			41,453		82,405	2
130,438			147,869		278,307	3
300			99,800		100,100	4
43,128			7,182		50,310	5
					0	6
6,782,654	0	0	11,092,925	0	17,875,579	
					0	7
	(b) 6,567,836 40,952 130,438 300 43,128	(b) (c)  6,567,836 0  40,952 130,438  300 43,128	(b) (c) (d)  6,567,836 0 0  40,952 130,438  300 43,128	(b)         (c)         (d)         (e)           6,567,836         0         0         10,796,621           40,952         41,453           130,438         147,869           300         99,800           43,128         7,182	(b)         (c)         (d)         (e)         (f)           6,567,836         0         0         10,796,621         0           40,952         41,453         147,869           300         99,800         43,128         7,182	(b)         (c)         (d)         (e)         (f)         (g)           6,567,836         0         0         10,796,621         0         17,364,457           40,952         41,453         82,405           130,438         147,869         278,307           300         99,800         100,100           43,128         7,182         50,310           6,782,654         0         0         11,092,925         0         17,875,579

#### **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123): NONE Total (Acct. 123):	0	1
Other Investments (124): SPECIAL ASSESSMENTS RECEIVABLE	273,278	2
DEFERRED SPECIAL ASSESSMENTS  Total (Acct. 124):	22,155 <b>295,433</b>	3
Special Funds (125): MAJOR EQUIPMENT REPLACEMENT FUNDS	153,602	<b>-</b> 4
BOND SINKING FUND  Total (Acct. 125):	24,309 <b>177,911</b>	5
Notes Receivable (141): NONE		<b>-</b> 6
Total (Acct. 141):	0	_
Customer Accounts Receivable (142): Water Electric Sewer (Regulated)	222,068	7 _ 8 9
Other (specify): ACCOUNTS RECEIVABLE-VILLAGE OF WIND POINT	43,676	_ 10
Total (Acct. 142):	265,744	_
Other Accounts Receivable (143): Sewer (Non-regulated) Merchandising, jobbing and contract work	337,341	11 12
Other (specify): ACCOUNTS RECEIVABLE-CRESTVIEW SANITARY/CALEDONIA 1 Total (Acct. 143):	48,044 <b>385,385</b>	13
Receivables from Municipality (145): ACCOUNTS RECEIVABLE-TWN OF CALEDONIA/VLLG WIND POINT LEVY	150,000	_ 14
DELINQUENTS PLACED ON TAX ROLL  SPECIAL ASSESSMENTS PLACED ON TAX ROLL  Total (A. 1.145)	88,762 142,127	15 _ 16
Total (Acct. 145):	380,889	_
Prepayments (165): PREPAID INSURANCE Total (Acct. 165):	9,426 <b>9,426</b>	17 -

# **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Extraordinary Property Losses (182):		
NONE		_ 18
Total (Acct. 182):	0	_
Other Deferred Debits (183):		
NONE		19
Total (Acct. 183):	0	_
Payables to Municipality (233):		
DUE TO RACINE WATER AND WASTEWATER UTILITIES	303,259	20
Total (Acct. 233):	303,259	_
Other Deferred Credits (253):		
DEFERRED SPECIAL ASSESSMENTS	22,155	21
DEFERRED REVENUE 2001 SEWER LEVY	150,000	22
Total (Acct. 253):	172,155	_

#### **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						_
Utility Plant in Service	8,748,797	0	0	0	8,748,797	1
Materials and Supplies	0	0	0	0	0	2
Other (specify): NONE					0	3
Less Average:						
Reserve for Depreciation	1,095,703	0	0	0	1,095,703	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	6,675,245	0	0	0	6,675,245	6
Other (specify): NONE					0	7
Average Net Rate Base	977,849	0	0	0	977,849	
Net Operating Income	135,502	0	0	0	135,502	8
Net Operating Income as a percent of						
Average Net Rate Base	13.86%	N/A	N/A	N/A	13.86%	

# **RETURN ON PROPRIETARY CAPITAL COMPUTATION**

- 1. The data used in calculating proprietary capital are averages.
- 2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
Average Proprietary Capital		
Capital Paid in by Municipality	0	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	2,624,932	3
Other (Specify):		4
Total Average Proprietary Capital	2,624,932	
Net Income		
Net Income	75,470	5

NONE

# IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:
1. Acquisitions.
NONE
2. Leaseholder changes.
NONE
3. Extensions of service.
NONE
4. Estimated changes in revenues due to rate changes.
NONE
5. Obligations incurred or assumed, excluding commercial paper.
NONE
6. Formal proceedings with the Public Service Commission.
NONE
7. Any additional matters.

#### FINANCIAL SECTION FOOTNOTES

#### Identification and Ownership - Contacts (Page iv)

response received 1/18/03 by email:
RE: North Park Sanitary District-2001 Analytical Review

Mr. Peter Legge:

The first inquiry concerns account 233 on the Balance Sheet on page F-19. The \$303,259 is a payable to Racine Water and Wastewater Utility for 129,079 for water portion and 174,180 for the sewer portion. Racine Water is to another government and not to North Park. For the second inquiry we will begin to allocate the water meter costs on 2002.

If you have any questions, please call me at (262)634-7108.

Sincerely,

Michele Jones

January 3, 2003

Mr. Douglas T. Kroes, Manager North Park Sanitary District 333 4-1/2 Mile Road Racine, WI 53402-1907

2001 Analytical Review DWCCA-4250-PJL

Dear Mr. Kroes:

The Public Service Commission (Commission) staff has completed its analytical review of your utility's 2001 annual report. The primary purpose of the analytical review is to detect possible reporting or accounting related errors and also to identify significant fluctuations from prior years' data that are not sufficiently explained in the annual report. The analytical review did identify the following issues:

- 1. As directed in the headnotes of the Balance Sheet End-Of-Year Account Balances schedule on page F-19, please provide a more detailed description for the \$303,259 reported in Account 233 and follow this procedure in the future.
- 2. During our review we noted that that the utility did not report any depreciation expense on meters charged to sewer, (Account 110), or return on net investment in meters charged to sewer department, (Account 474). If a sewer department uses the water meter to measure sewer volume for purposes of charging for sewer service, the water utility must charge the sewer department for its share of water meter costs. See section 4, pages 10 and 11 of the Water Utility Reference Manual (enclosed). Please confirm that the sewer department does not use the water meter to measure sewer volume, or, if the sewer department is using the water meter, please confirm that your utility will begin to allocate the water meter costs on your 2002 books.

#### FINANCIAL SECTION FOOTNOTES

Responding to the questions posed from the analytical review does not preclude you from possibly receiving other inquiries from our office regarding your annual report in the future: for instance, during a rate case, construction authorization, or other Commission reviews.

We appreciate your cooperation in providing the above information. If you have any questions, please feel free to contact me at (608) 267-9198. Please respond within 30 days of this letter. We prefer that you respond by e-mail if it is convenient for you to do so. My e-mail address is peter.leege@psc.state.wi.us. If we have no questions regarding your response, you can consider the review closed.

Sincerely,

Peter J. Leege Financial Specialist Division of Water, Compliance, and Consumer Affairs

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# **WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)	
Operating Revenues		
Sales of Water		
Sales of Water (460-467)	1,065,336	1
Total Sales of Water	1,065,336	-
Other Operating Revenues		
Forfeited Discounts (470)	14,202	2
Miscellaneous Service Revenues (471)	1,704	3
Rents from Water Property (472)	0	4
Interdepartmental Rents (473)	0	- 5
Other Water Revenues (474)	9,384	6
Amortization of Construction Grants (475)	0	7
Total Other Operating Revenues	25,290	_
Total Operating Revenues	1,090,626	-
Operation and Maintenenance Expenses		
Source of Supply Expenses (600-605)	557,314	8
Pumping Expenses (620-625)	0	9
Water Treatment Expenses (630-635)	0	_ 10
Transmission and Distribution Expenses (640-655)	139,295	11
Customer Accounts Expenses (901-904)	17,281	_ 12
Sales Expenses (910)	0	13
Administrative and General Expenses (920-935)	93,679	_ 14
Total Operation and Maintenenance Expenses	807,569	-
Other Operating Expenses		
Depreciation Expense (403)	134,066	15
Amortization Expense (404-407)		16
Taxes (408)	13,489	17
Total Other Operating Expenses	147,555	
Total Operating Expenses	955,124	- -
NET OPERATING INCOME	135,502	=

#### **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Account 460, Unmetered Sales to General Customers Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461).
- 5. Other accounts: see application Help files for details.

Particulars (a)	Average No. 1 Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				
Residential	2,774	207,670	530,876	4
Commercial	174	56,073	119,409	5
Industrial	20	18,136	33,188	6
Total Metered Sales to General Customers (461)	2,968	281,879	683,473	•
Private Fire Protection Service (462)	27		9,894	7
Public Fire Protection Service (463)	2		202,969	8
Other Sales to Public Authorities (464)	7	4,579	10,830	9
Sales to Irrigation Customers (465)	5	398	1,247	10
Sales for Resale (466)	1	92,202	156,412	11
Interdepartmental Sales (467)	1	262	511	12
Total Sales of Water	3,011	379,320	1,065,336	:

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# **SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)	
VILLAGE OF WIND POINT	3 MILE RD & 4 MILE RD	92,202	156,412	1
Total		92,202	156,412	

## **OTHER OPERATING REVENUES (WATER)**

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	182,656	_ 1
Wholesale fire protection billed	20,313	2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify): NONE		4
Total Public Fire Protection Service (463)	202,969	_
Forfeited Discounts (470):		-
Customer late payment charges	14,202	5
Other (specify): NONE		- 6
Total Forfeited Discounts (470)	14,202	_
Miscellaneous Service Revenues (471):		
SCRAP IRON	1,704	7
Total Miscellaneous Service Revenues (471)	1,704	_
Rents from Water Property (472):		
NONE		8
Total Rents from Water Property (472)	0	_
Interdepartmental Rents (473):		
NONE		9
Total Interdepartmental Rents (473)	0	_
Other Water Revenues (474):		
Return on net investment in meters charged to sewer department		10
Other (specify):		
STANDBY WATER CHARGES	9,384	_ 11
Total Other Water Revenues (474)	9,384	_
Amortization of Construction Grants (475):		
NONE		_ 12
Total Amortization of Construction Grants (475)	0	_

## **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)		
SOURCE OF SUPPLY EXPENSES			
Operation Labor (600)			
Purchased Water (601)	557,314		
Operation Supplies and Expenses (602)			
Maintenance of Water Source Plant (605)			
Total Source of Supply Expenses	557,314		
PUMPING EXPENSES			
Operation Labor (620)			
Fuel for Power Production (621)			
Fuel or Power Purchased for Pumping (622)			
Operation Supplies and Expenses (623)			
Maintenance of Pumping Plant (625)			
Total Pumping Expenses  WATER TREATMENT EXPENSES	0		
WATER TREATMENT EXPENSES Operation Labor (630) Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635)	0		
WATER TREATMENT EXPENSES Operation Labor (630) Chemicals (631) Operation Supplies and Expenses (632)	0		
WATER TREATMENT EXPENSES Operation Labor (630) Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635)			
WATER TREATMENT EXPENSES  Operation Labor (630)  Chemicals (631)  Operation Supplies and Expenses (632)  Maintenance of Water Treatment Plant (635)  Total Water Treatment Expenses			
WATER TREATMENT EXPENSES Operation Labor (630) Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635) Total Water Treatment Expenses TRANSMISSION AND DISTRIBUTION EXPENSES	0		
WATER TREATMENT EXPENSES  Operation Labor (630)  Chemicals (631)  Operation Supplies and Expenses (632)  Maintenance of Water Treatment Plant (635)  Total Water Treatment Expenses  TRANSMISSION AND DISTRIBUTION EXPENSES  Operation Labor (640)	<b>0</b> 32,282		
WATER TREATMENT EXPENSES Operation Labor (630) Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635) Total Water Treatment Expenses  TRANSMISSION AND DISTRIBUTION EXPENSES Operation Labor (640) Operation Supplies and Expenses (641)	<b>0</b> 32,282		
WATER TREATMENT EXPENSES Operation Labor (630) Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635) Total Water Treatment Expenses  TRANSMISSION AND DISTRIBUTION EXPENSES Operation Labor (640) Operation Supplies and Expenses (641) Maintenance of Distribution Reservoirs and Standpipes (650)	32,282 4,312		
WATER TREATMENT EXPENSES Operation Labor (630) Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635) Total Water Treatment Expenses  TRANSMISSION AND DISTRIBUTION EXPENSES Operation Labor (640) Operation Supplies and Expenses (641) Maintenance of Distribution Reservoirs and Standpipes (650) Maintenance of Mains (651) Maintenance of Services (652) Maintenance of Meters (653)	32,282 4,312 62,483 11,427 25,976		
WATER TREATMENT EXPENSES Operation Labor (630) Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635) Total Water Treatment Expenses  TRANSMISSION AND DISTRIBUTION EXPENSES Operation Labor (640) Operation Supplies and Expenses (641) Maintenance of Distribution Reservoirs and Standpipes (650) Maintenance of Mains (651) Maintenance of Services (652) Maintenance of Hydrants (654)	32,282 4,312 62,483 11,427		
WATER TREATMENT EXPENSES Operation Labor (630) Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635) Total Water Treatment Expenses  TRANSMISSION AND DISTRIBUTION EXPENSES Operation Labor (640) Operation Supplies and Expenses (641) Maintenance of Distribution Reservoirs and Standpipes (650) Maintenance of Mains (651) Maintenance of Services (652) Maintenance of Meters (653)	32,282 4,312 62,483 11,427 25,976		

## **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)
CUSTOMER ACCOUNTS EXPENSES	
Meter Reading Labor (901)	6,572
Accounting and Collecting Labor (902)	7,270
Supplies and Expenses (903)	3,439
Uncollectible Accounts (904)	
Total Customer Accounts Expenses	17,281
SALES EXPENSES	
Sales Expenses (910)	
Total Sales Expenses	0
ADMINISTRATIVE AND GENERAL EXPENSES	
Administrative and General Salaries (920)	12,159
Office Supplies and Expenses (921)	13,195
Administrative Expenses TransferredCredit (922)	· · · · · · · · · · · · · · · · · · ·
Outside Services Employed (923)	24,498
Property Insurance (924)	5,081
Injuries and Damages (925)	
Employee Pensions and Benefits (926)	30,356
Regulatory Commission Expenses (928)	
Miscellaneous General Expenses (930)	2,115
Transportation Expenses (933)	3,563
Maintenance of General Plant (935)	2,712
Total Administrative and General Expenses	93,679

## **TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent			
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department			2
Net property tax equivalent		0	
Social Security		12,420	3
PSC Remainder Assessment		1,069	4
Other (specify): NONE			5
Total tax expense		13,489	•

## WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than accounts 372.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)	0		1
Franchises and Consents (302)	0		_ 2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	0	0	-
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	0		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	0		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	0	0	_
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	0		 13
Boiler Plant Equipment (322)	0		_ 14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	0		 17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		 19
Other Pumping Equipment (328)	0		20
Total Pumping Plant	0	0	_
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	0		 23
Total Water Treatment Plant	0	0	_
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	0		24
Structures and Improvements (341)	100,477	15,580	25

## **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			(	) 1
Franchises and Consents (302)			(	2
Miscellaneous Intangible Plant (303)			(	3
Total Intangible Plant	0	0		<u>)</u>
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			(	) 4
Structures and Improvements (311)				5
Collecting and Impounding Reservoirs (312)			(	6 (
Lake, River and Other Intakes (313)			(	7
Wells and Springs (314)			(	8 (
Infiltration Galleries and Tunnels (315)			(	_
Supply Mains (316)			(	10
Other Water Source Plant (317)			(	11
Total Source of Supply Plant	0	0		<u>)</u>
PUMPING PLANT Land and Land Rights (320)				12
Structures and Improvements (321)				13
Boiler Plant Equipment (322)				14
Other Power Production Equipment (323)				15
Steam Pumping Equipment (324)			-	16
Electric Pumping Equipment (325)			`	17
Diesel Pumping Equipment (326)				18
Hydraulic Pumping Equipment (327)				19
Other Pumping Equipment (328)				20
Total Pumping Plant	0	0		<u>)</u>
WATER TREATMENT PLANT				
Land and Land Rights (330)			(	21
Structures and Improvements (331)			(	22
Water Treatment Equipment (332)			(	23
Total Water Treatment Plant	0	0	(	<u>)                                    </u>
TRANSMISSION AND DISTRIBUTION PLANT				
Land and Land Rights (340)			(	24
Structures and Improvements (341)	1,150		114,907	_

## WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than accounts 372.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)	0		26
Transmission and Distribution Mains (343)	6,094,150	97,908	27
Fire Mains (344)	0		28
Services (345)	1,518,516	42,933	29
Meters (346)	201,521	10,824	30
Hydrants (348)	626,402	34,180	31
Other Transmission and Distribution Plant (349)	0	13,432	32
Total Transmission and Distribution Plant	8,541,066	214,857	_
GENERAL PLANT			
Land and Land Rights (389)	0		33
Structures and Improvements (390)	24,185		34
Office Furniture and Equipment (391)	4,637		 35
Computer Equipment (391.1)	23,066		36
Transportation Equipment (392)	20,085	10,913	37
Stores Equipment (393)	0		38
Tools, Shop and Garage Equipment (394)	19,151		 39
Laboratory Equipment (395)	0		40
Power Operated Equipment (396)	0		41
Communication Equipment (397)	0		42
SCADA Equipment (397.1)	0		43
Miscellaneous Equipment (398)	12,012		44
Other Tangible Property (399)	0		45
Total General Plant	103,136	10,913	_
Total utility plant in service directly assignable	8,644,202	225,770	_ _
Common Utility Plant Allocated to Water Department	0		46
Total utility plant in service	8,644,202	225,770	=

## **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Distribution Reservoirs and Standpipes (342)				_ 26
Transmission and Distribution Mains (343)	5,657		6,186,401	27
Fire Mains (344)			0	
Services (345)			1,561,449	29
Meters (346)	4,137		208,208	30
Hydrants (348)	1,050		659,532	31
Other Transmission and Distribution Plant (349)			13,432	32
Total Transmission and Distribution Plant	11,994	0	8,743,929	-
GENERAL PLANT				
Land and Land Rights (389)			0	33
Structures and Improvements (390)			24,185	34
Office Furniture and Equipment (391)			4,637	35
Computer Equipment (391.1)			23,066	36
Transportation Equipment (392)	4,586		26,412	37
Stores Equipment (393)			0	38
Tools, Shop and Garage Equipment (394)			19,151	39
Laboratory Equipment (395)			0	40
Power Operated Equipment (396)			0	41
Communication Equipment (397)			0	42
SCADA Equipment (397.1)			0	43
Miscellaneous Equipment (398)			12,012	44
Other Tangible Property (399)			0	45
Total General Plant	4,586	0	109,463	_
Total utility plant in service directly assignable	16,580	0	8,853,392	-
Common Utility Plant Allocated to Water Department			0	_ 46
Total utility plant in service	16,580	0	8,853,392	_
				=

## SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Sources	of	Water	Supply

	30	ources of water Sup	ppiy		
Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)	
January				0	1
February				0	2
March	87,630			87,630	3
April				0	4
May				0	5
June	96,870			96,870	6
July				0	7
August				0	8
September	149,537			149,537	9
October				0	10
November				0	11
December	124,686			124,686	12
Total annual pumpage	458,723	0	0	458,723	
Less: Water sold				379,320	13
Volume pumped but not s	sold			79,403	14
Volume sold as a percent	of volume pumped			83%	15
Volume used for water pr	oduction, water quality	and system maintena	ance	454	16
Volume related to equipm		n		45,176	17
Non-utility volume NOT in	cluded in water sales				18
Total volume not sold but	accounted for			45,630	19
Volume pumped but unac	counted for			33,773	20
Percent of water lost				7%	21
If more than 25%, indicate	e causes and state wha	at action has been tal	ken to reduce water loss	S:	22
Maximum gallons pumpe	d by all methods in any	one day during repo	rting year (000 gal.)		23
Date of maximum:					24
Cause of maximum:					25
Minimum gallons pumped	by all methods in any	one day during repor	ting year (000 gal.)		26
Date of minimum:					27
Total KWH used for pump	oing for the year			0	28
If water is purchased:Ven	dor Name: CRESTV	IEW SANITARY / RA	ACINE WATER UTILITY	,	29
Poir	nt of Delivery: 7 MILE F	RD, CHARLES ST, D	OUGLAS AV, MAIN ST		30

## **SOURCES OF WATER SUPPLY - GROUND WATERS**

	Identification	Depth \	Well Diameter	Yield Per Day	Currently
Location	Number	in feet	in inches	in gallons	In Service?
(a)	(b)	(c)	(d)	(e)	(f)

**NONE** 

## **SOURCES OF WATER SUPPLY - SURFACE WATERS**

	Intakes				
Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)	

NONE 1

## **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

<b>Particulars</b>	Unit A	Unit B	Unit C
(a)	(b)	(c)	(d)

**NONE** 

## **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars	Unit A	Unit B	Unit C	
(a)	(b)	(c)	(d)	

**NONE** 

## **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

				ŀ	Number of Fee	et		
		_				Adjustments		_
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Increase or (Decrease) (g)	End of Year (h)	
M	D	4.000	719	0	479	0	240	_ 1
Р	D	4.000	125	0	125	0	0	2
M	D	6.000	56,943	0	610	0	56,333	_ 3
Р	D	6.000	22,408	0	0	0	22,408	4
M	D	8.000	51,232	0	0	0	51,232	
Р	D	8.000	30,858	4,149	0	0	35,007	6
M	D	10.000	7,565	0	0	0	7,565	_ <sub>7</sub>
M	D	12.000	52,116	0	0	0	52,116	8
Р	D	12.000	13,749	0	0	0	13,749	9
M	Т	20.000	9,451	0	0	0	9,451	10
Total Within M	lunicipality		245,166	4,149	1,214	0	248,101	_
Total Utility		=	245,166	4,149	1,214	0	248,101	_

### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	546	0	0	0	546		1
M	1.000	2,386	65	0	0	2,451	114	2
M	1.250	18	0	0	0	18		3
Р	1.500	3	0	0	0	3		4
M	1.500	33	0	0	0	33		5
M	2.000	13	0	0	0	13		6
M	4.000	7	0	0	0	7		7
M	6.000	11	0	0	0	11		8
P	6.000	4	0	0	0	4		9
M	8.000	4	0	0	0	4		10
Total Utili	ty	3,025	65	0	0	3,090	114	:

### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).
- 5. Explain all reported adjustments as a schedule footnote.

**Number of Utility-Owned Meters** 

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	2,854	162	69	(31)	2,916	401	1
0.750	42	0	3	1	40	5	2
1.000	42	6	1	(4)	43	7	3
1.250	4	0	3	0	1	0	4
1.500	35	0	0	(1)	34	4	5
2.000	8	0	0	0	8	1	6
3.000	9	0	0	0	9	6	7
4.000	2	0	0	0	2	1	8
6.000	1	0	0	0	1	1	9
8.000	2	0	0	0	2	2	10
Total:	2,999	168	76	(35)	3,056	428	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)		Total (o)	
0.625	2,755	86	9	0	0	66	2,916	_ 1
0.750	19	10	4	1	1	5	40	2
1.000	4	29	5	1	0	4	43	_ 3
1.250	0	1	0	0	0	0	1	4
1.500	0	31	0	2	0	1	34	5
2.000	0	5	1	2	0	0	8	6
3.000	0	8	1	0	0	0	9	7
4.000	0	2	0	0	0	0	2	8
6.000	0	0	0	1	0	0	1	9
8.000	0	0	0	0	2	0	2	10
Total:	2,778	172	20	7	3	76	3,056	

### HYDRANTS AND DISTRIBUTION SYSTEM VALVES

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	467	11	3		475	2
Total Fire Hydrants	467	11	3	0	475	=
Flushing Hydrants						
	0				0	3
<b>Total Flushing Hydrants</b>	0	0	0	0	0	_

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year

Number of hydrants operated during year: 0

Number of distribution system valves end of year: 618

Number of distribution valves operated during year: 528

### **WATER OPERATING SECTION FOOTNOTES**

## Water Operation & Maintenance Expenses (Page W-05)

PAGE W-05 OUTSIDE SERVICES EMPLOYED- ACCRUAL OF QUARTERLY LEGAL RETAINER.

PAGE W-05 FUEL OR POWER PURCHASED FOR PUMPING IS ZERO AND TOTAL KWH USED FOR PUMPING IS 1 BECAUSE THE FORM WILL NOT ACCEPT ZERO.

#### Pumping and Purchased Water Statistics (Page W-10)

PAGE W-10 -LINE 16- WATER USE FOR MAIN FLUSHING

PAGE W-10- LINE 17- ESTIMATED WATER LOSS DUE TO SERVICE /MAIN LEAKS

#### Water Mains (Page W-15)

PAGE W-15 THE ADDITIONS ARE FINANCED BY CONTRIBUTIONS BY DEVELOPERS

#### Water Services (Page W-16)

PAGE W-16 THE NET ADDITIONS ARE FINANCED BY CONTRIBUTION BY DEVELOPERS.

#### Meters (Page W-17)

PAGE W-17 -ADJUSTMENT OF (31) 5/8" METERS ARE STOCK ADJUSTMENTS. ADJUSTMENT OF 1 - 3/4", (4)-1",(1)-1-1/2" METERS ARE RECORD CORRECTIONS.

#### Hydrants and Distribution System Valves (Page W-18)

PAGE W-18 THE NUMBER OF HYDRANTS OPERATED DURING THE YEAR ARE ZERO BECAUSE THE DISTRICT HAS A POLICY OF ANNUALLY ALTERNATING HYDRANT & DISTRIBUTION VALVE MAINTENANCE.

## **SEWER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)	
Operating Revenues		
Sewage Operating Revenues		
Sewage Operating Revenues (621-626)	1,349,042	1
Total Sewage Operating Revenues	1,349,042	-
Other Operating Revenues		
Forfeited Discounts (631)	16,120	2
Servicing of Customers Lateral (632)	0	3
Sale of Fertilizer (633)	0	4
Rent from Sewerage Properties (634)	6,500	5
Miscellaneous Operating Revenues (635)	10,321	6
Amortization of Construction Grants (636)	0	7
Total Other Operating Revenues	32,941	_
Total Operating Revenues	1,381,983	-
Operation and Maintenenance Expenses		
Operation Expenses (820-829)	845,748	_ 8
Maintenance Expenses (831-834)	217,802	9
Customer Accounting & Collection Expenses (840-843)	11,476	_ 10
Administrative and General Expenses (850-857)	117,916	11
Total Operation and Maintenenance Expenses	1,192,942	-
Other Operating Expenses		
Depreciation Expense (403)	258,381	12
Amortization Expense (404)		13
Taxes (408)	4,583	14
Total Other Operating Expenses	262,964	_
Total Operating Expenses	1,455,906	-
NET OPERATING INCOME	(73,923)	=

## **SEWAGE OPERATING REVENUES**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.

Average No. Thousands of Gallons
Particulars Customers Billed Amounts
(a) (b) (c) (d)

**Operating Revenues** 

**NONE** 

## **HIGH STRENGTH CONTRIBUTORS**

- 1. High strength contributor is one with waste stronger than 250 mg/l for B.O.D. or 250 mg/l for suspended solids or 10 mg/l for phosphorpus.
- 2. If domestic strength limits for BOD, SS and Phos. used for rate purposes are different from the levels indicated, please note the limits used in the spaces available.
- 3. The units "mg/I" are now used in place of the equivalent "ppm."
- 4. List type, volume, strength.

	Volume				
	Annual Gallons	BOD	SS	Phos	
Туре	(000's)	(mg/l)	(mg/l)	(mg/l)	
(a)	(b)	(c)	(d)	(e)	

NONE 1

## OTHER OPERATING REVENUES (SEWER)

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$2,000 and all other lesser amounts grouped as Miscellaneous.

Particulars (a)	Amount (b)	
Customers Forfeited Discounts (631):		_
Customer late payment charges	16,120	1
Other (specify): NONDE		2
Total Customers Forfeited Discounts (631)	16,120	
Servicing of Customers Laterals (632): NONE		3
Total Servicing of Customers Laterals (632)	0	
Sale of Fertilizer (633): NONE		4
Total Sale of Fertilizer (633)	0	
Rent from Sewerage Property (634):		,
RENT FROM WATER DEPARTMENT	6,500	5
Total Rent from Sewerage Property (634)	6,500	_
Miscellaneous Operating Revenues (635):	·	,
SEWER CLEANING, LIFT STATION MAINTENANCE, BILLING STATEMENT FEES	10,321	6
Total Miscellaneous Operating Revenues (635)	10,321	_
Amortization of Construction Grants (636):		
NONE		7
Total Amortization of Construction Grants (636)	0	

## **SEWER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)
OPERATION EXPENSES	
Supervision and Labor (820)	31,446
Power and Fuel for Pumping (821)	27,582
Power and Fuel for Aeration Equipment (822)	21,002
Chlorine (823)	
Phosphorous Removal Chemicals (824)	
Sludge Conditioning Chemicals (825)	
Other Chemicals for Sewage Treatment (826)	
Other Operating Supplies and Expenses (827)	780,280
Transportation Expenses (828)	6,440
Rents (829)	
Total Operation Expenses	845,748
MAINTENANCE EXPENSES  Maintenance of Sewage Collection System (831)	144,823
Maintenance of Collection System Pumping Equipment (832)	69,352
Maintenance of Treatment and Disposal Plant Equipment (833)	00,002
Maintenance of General Plant Structures and Equipment (834)	3,627
Total Maintenance Expenses	217,802
CUSTOMER ACCOUNTING & COLLECTION EXPENSES Billing, Collecting and Accounting (840)	11,476
Flat Rate Inspections (841)	
Meter Reading (842)	
Uncollectible Accounts (843)	
Total Customer Accounting & Collection Expenses	11,476
ADMINISTRATIVE AND GENERAL EXPENSES	
Administrative and General Salaries (850)	12,839
Office Supplies and Expenses (851)	7,655
Outside Services Employed (852)	28,785
Insurance Expense (853)	9,145
insurance Expense (000)	9,140

## **SEWER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)
ADMINISTRATIVE AND GENERAL EXPENSES	
Regulatory Commission Expenses (855)	2
Miscellaneous General Expenses (856)	24,292 <b>2</b>
Rents (857)	2
Total Administrative and General Expenses	117,916
Total Operation and Maintenance Expenses	1,192,942

## TAXES (ACCT. 408 - SEWER)

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Social Security		4,583	1
Local and School Tax Equivalent on Meters Charged by Water Department			2
PSC Remainder Assessment			3
Other (specify): NONE			4
Total tax expense	<u>-</u>	4,583	:

## **SEWER UTILITY PLANT IN SERVICE**

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)	0		1
Franchises and Consents (302)	0		_ 2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	0	0	_
COLLECTION SYSTEM			
Land and Land Rights (310)	16,079		4
Structures and Improvements (311)	567,533		5
Service Connections, Traps, and Accessories (312)	1,306,497	105,636	6
Collecting Mains and Accessories (313)	4,732,780	432,510	7
Interceptor Mains and Accessories (314)	2,110,386		_ 8
Force Mains (315)	3,050,370	17,345	9
Other Collecting System Equipment (316)	0	1,739	10
Total Collection System	11,783,645	557,230	_
COLLECTION SYSTEM PUMPING INSTALLATIONS Land and Land Rights (320) Structures and Improvements (321)	0		11 12
Receiving Wells (322)	348,674		13
Electric Pumping Equipment (323)	465,972	133,103	14
Other Power Pumping Equipment (324)	53,028	49,065	 15
Miscellaneous Pumping Equipment (325)	111,804	,	16
Total Collection System Pumping Installations	979,478	182,168	_
TREATMENT AND DISPOSAL PLANT			
Land and Land Rights (330)	0		17
Structures and Improvements (331)	0		_ 18
Preliminary Treatment Equipment (332)	0		19
Primary Treatment Equipment (333)	0		20
Secondary Treatment Equipment (334)	0		21
Advanced Treatment Equipment (335)	0		_ 22
Chlorination Equipment (336)	0		23
Sludge Treatment and Disposal Equipment (337)	0		_ 24
Plant Site Piping (338)	0		25
Flow Metering and Monitoring Equipment (339)	0		26
Outfall Sewer Pipes (340)	0		27

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# **SEWER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	0	
COLLECTION SYSTEM				
Land and Land Rights (310)			16,079	4
Structures and Improvements (311)			567,533	5
Service Connections, Traps, and Accessories (312)	5,963		1,406,170	6
Collecting Mains and Accessories (313)	11,649		5,153,641	7
Interceptor Mains and Accessories (314)			2,110,386	8
Force Mains (315)			3,067,715	9
Other Collecting System Equipment (316)			1,739	10
Total Collection System	17,612	0	12,323,263	
COLLECTION SYSTEM PUMPING INSTALLATIONS Land and Land Rights (320) Structures and Improvements (321)				11 12
Receiving Wells (322)			348,674	
Electric Pumping Equipment (323)	45,521		553,554	
Other Power Pumping Equipment (324)	,		102,093	
Miscellaneous Pumping Equipment (325)			111,804	
Total Collection System Pumping Installations	45,521	0	1,116,125	
TREATMENT AND DISPOSAL PLANT			0	47
Land and Land Rights (330)				17
Structures and Improvements (331)				18
Preliminary Treatment Equipment (332)				19
Primary Treatment Equipment (333)				20
Secondary Treatment Equipment (334)				21
Advanced Treatment Equipment (335)				22
Chlorination Equipment (336)				23
Sludge Treatment and Disposal Equipment (337)				24
Plant Site Piping (338)				25
Flow Metering and Monitoring Equipment (339)				26
Outfall Sewer Pipes (340)			U	27

## **SEWER UTILITY PLANT IN SERVICE**

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Balance First of Year (b)	Additions During Year (c)	
0		_ 28
0	0	-
0		29
0		30
0		31
0		_ 32
0		33
0		34
0		35
0	0	_
12,763,123	739,398	<b>-</b>
322,501	20,722	36
13,085,624	760,120	=
	First of Year (b)  0 0 0 0 0 0 0 0 0 0 0 0 12,763,123	First of Year (b) During Year (c)  0 0 0 0 0 0 0 0 0 0 0 0 12,763,123 739,398

## **SEWER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TREATMENT AND DISPOSAL PLANT				
Other Treatment and Disposal Plant Equipment (341)			0	_ 28
Total Treatment and Disposal Plant	0	0	0	_
GENERAL PLANT				
Land and Land Rights (370)			O	29
Structures and Improvements (371)			O	30
Office Furniture and Equipment (372)			C	31
Computer Equipment (372.1)			O	32
Transportation Equipment (373)			0	33
Other General Equipment (379)			0	34
Other Tangible Property (390)			O	35
Total General Plant	0	0	0	<u>_</u>
Total utility plant in service directly assignable	63,133	0	13,439,388	<u>-</u>
Common Utility Plant Allocated to Sewer Department	9,827		333,396	36
Total utility plant in service	72,960	0	13,772,784	ļ =

## **SEWER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily disconnected or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by diameter; pipe materials do not need to be specified.

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
Sewer	4.000	2,465	73	4	0	2,534	_	1
Sewer	6.000	1,266	22	28	0	1,260		2
Sewer	8.000	1	0	0	0	1		3
Total Utili	ty _	3,732	95	32	0	3,795	0	

## **SEWER MAINS**

- 1. Report mains separately by diameter. Pipe materials do not need to be specified.
- 2. Explain all reported adjustments as a schedule footnote.
- 3. For main additions reported in column (c), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

		Number of Feet					
Diameter in Inches (a)		Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	_	
6.000	6,438	0	0	0	6,438	_ 1	
8.000	219,162	5,796	1,318	0	223,640	2	
10.000	27,417	0	0	0	27,417	3	
12.000	17,026	445	445	0	17,026	4	
15.000	10,853	0	0	0	10,853	5	
18.000	14,882	0	0	0	14,882	6	
21.000	1,474	0	0	0	1,474	7	
24.000	4,138	0	0	0	4,138	8	
27.000	3,124	0	0	0	3,124	9	
30.000	25,799	0	0	0	25,799	10	
36.000	2,622	0	0	0	2,622	11	
<b>Total Utility</b>	332,935	6,241	1,763	0	337,413	_	